**Reminders**

* NMAA Spring Sports Info (MaxPreps): 4/1
* BASKETBALL Supply Orders DUE: 4/4
* WINTER Participation Report DUE: 4/5
* **EVENT MANAGEMENT PAPERWORK – FINAL CALL:** Julie Sanchez
* **Guests & Presentations**
* **NMAA Information**
* **Sports Medicine/Athletic Training**
	+ SportsWare Database Review
	+ CONFIRM: student/school-specific information
	+ ENTER: consistent concussion protocol steps
	+ DOCUMENT: referrals to physician/outcomes
	+ Athletic Trainer Evaluation
	+ communication & clarification
	+ self-assessment of performance
	+ timeline of action
* **District & Department Information**
* Communication Responsibilities & Protocols
	+ review, re-introduce (if necessary) & refocus
	+ breakdowns & deficiencies
	+ courtesy & accountability to process
* **Coordinator Reports** (no reports for this meeting)
* **Professional Development: Info & Ideas**
	+ Athletic Director Performance Assessment
		- school athletic staff assessment (3 areas for coach assessment)
		- self-assessment (school functions/district functions)
		- 10 areas of assessment
* Initial Identification of Current Athletic Issues for 16-17
	+ review of 14-15 listing
	+ current areas of concern/need to be addressed
* **New Business for Next Time – TUESDAY, APRIL 5 @ 8:30am**